



## WisCaregiver CNA Trainee Sample Job Announcement

[COMPANY NAME]

**Position Title:** WisCaregiver CNA Trainee

**Location:** [Insert Location]

**Duration:** Full-time or Part-time

**Compensation:** [Pay Range]

### **Position Summary**

Earn while you learn! As a WisCaregiver CNA Trainee you will be employed by [Company Name] and perform tasks that do not require the CNA certification but expose you to the work. As you work for [Company Name] you will start earning a paycheck immediately while you work towards your CNA certification for free! We will provide the necessary training through [Company's CNA Course Provider], and once you are ready for the exam, we will pay for up to 3 attempts. After you become certified, you will work as a CNA at our facility and apply the skills you learned while working and training! At your 6-month anniversary, [Company Name] will pay you a \$500 retention bonus.

### **Responsibilities:** (EXAMPLE—can add or delete whatever is necessary for your facility)

#### **CNA Trainee**

- As a CNA trainee you will assist with day-to-day activities in providing support to residents, nursing assistants, housekeeping, culinary and activities staff in order to provide high quality care
- Assist nursing team with serving meals, snacks and fluids (not providing cares)
- Ensure rooms are cleaned, organized and sanitized
- Assist housekeeping and nursing staff with preparing rooms for new admissions
- Make beds—ensure resident call lights are easily accessible
- Stock resident rooms with wipes, clean washcloths, clean towels, gloves, etc.
- Answer call lights, serve residents and report to qualified staff if necessary
- May transport residents (to and from meals, activities) per community/state regulations
- Pick up dirty trays, glasses, and utensils from resident rooms and dining areas
- Complete daily task sheet and returns to unit manager

#### **CNA**

- Providing great patient care
- Answering patient call lights and responding in a timely manner
- Providing physical support for residents with daily activities and personal hygiene, including bathing, dressing, getting out of bed,
- - using the toilet, walking, standing, or exercising
- Turning and repositioning bedridden patients
- Ensuring residents receive an appropriate diet by reviewing dietary restrictions, food allergies, and preferences
- Measuring and recording food and liquid intake and urinary and fecal output to report changes to nursing staff
- Recording vital signs, including blood pressure, pulse, temperature, and respiration rate as requested by staff
- Examining residents to detect care, including open wounds, bruises, or blood in the urine
- Noting observations of patient behavior, including complaints or physical symptoms to nurses
- Meeting/responding to the behavioral, emotional and psychosocial needs of residents
- Remaining up to date with CNA training and facility policy and procedure

### **Benefits:** (EXAMPLE—can add or delete whatever is necessary for your facility)

- Free CNA training and certification sponsored by WisCaregiver Careers
- Ability to earn while you learn
- \$500 retention bonus after 6 months as a certified CNA at our facility