\*\*Template Letter for Staff on Supreme Court Decision to Overturn Safer at Home Order\*\*

**\*\*Please Tailor as Needed\*\***

To our valued employees:

By now, you have likely heard that the Wisconsin Supreme Court on May 13 overturned Wisconsin’s “Safer-at-Home” Order, which prohibited many businesses – like restaurants, nonessential shops, and bars – from allowing customers to enter their premises.

First, please know that a federal directive on restrictions on nursing facility visitation remains active.

Unless local municipal/county orders dictate otherwise, we will see service industry businesses begin to open. [NOTE: before sharing this communication, please research whether your facility is currently governed by a local municipal/county stay at home order. Many local governments have imposed order in response to the Supreme Court decision.]

The entire team here at [FACILITY NAME] has taken on the important and noble task of caring for vulnerable elderly and disabled members of our community. Frail elders in particular have a significantly increased health risk if they are exposed to COVID-19. We know that you take this responsibility very seriously. **We ask that you consider the increased risk of spread of COVID-19 to our residents as you make decisions on how to spend your personal time. Please exercise caution, and remember to practice responsible social distancing and other interventions to protect yourself whenever possible.**

Additionally, please continue to monitor your own health and let us know if you develop any symptoms. Stay home and notify your supervisor if you develop a fever, unusual or new cough, sore throat, and/or shortness of breath. If you develop any of these symptoms while at work, please let us know immediately. Finally, please continue practicing proper hand hygiene. Clean hands before putting on and taking off PPE, and when needed, make sure you don and doff PPE in the proper sequence.

We are fortunate to work at a place where we help others, and we will get past this. Please know that we are here to support you – as together, we continue to do what we do best: provide quality care.

If you have additional questions, we encourage you to contact [NAME]

Sincerely,

[FILL IN YOUR CENTER INFORMATION]