COVID-19 Compliance

Infectious Disease Screening Solutions

Self-reporting **Skills & Education** **Screening** **Review & Report** **Return to Work**

The spread of COVID-19 has led many organizations to implement **remote work** policies, ask potentially infected employees to **self-quarantine**, or **suspend operations** entirely. You've done this to keep your employees, customers and workplace **safe**—and you'll rightly want to keep everyone safe after self-isolation is over. But just because an employee is home from work doesn't mean they haven't been **exposed** to COVID-19.

Before employees return to work, it's critical to make sure they're **symptom free** of COVID-19 and haven't engaged in behaviors that could bring the virus **back to the office**. If an employee returns from quarantine with the virus, your organization will be forced to **shut down** or go to remote work all over again, dramatically impacting your **people**, your **business** and your **brand**.

Reducing the risk of COVID-19 requires the collection of sensitive personal data, including personal medical information, so you can make a decision on the employee's status to return to work.

EMPLOYEE DATA	USE
Employee Exposure	Assess likelihood of employee infection, including via proximity to infected individuals
Daily Temperature Readouts	Identify COVID-19 symptoms, such as fever
Employee Travel	Uncover travel to COVID-19-impacted areas
Employee Awareness	Knowledge of proper hand washing protocol
Name, email address, physical address, etc.	Ability to link information to a specific individual

Collecting private information and using it to make a decision on an employee's status may subject you to a long list of federal and state regulations, including **HIPAA, FERPA, CCPA and FCRA**. Failure to follow these regulations may put you, and your entire organization, at risk of significant litigation.

CastleBranch can help.

We've been in this business for over 20 years, helping employers collect sensitive personal information in compliance with all applicable regulations. And to help employers respond to the COVID-19 crisis, we're offering a suite of tools to help you safely, and compliantly, return your employees to work.

Screening Solutions

- Collect twice-daily **temperature readouts** for **14 days**
- Uncover signs of a fever **before** employees enter your facility
- Track **trends** and receive **status updates** on employee temperatures*

Self Reporting & Attestation

- Collect employee **travel** information
- Uncover employee **risk of exposure** to COVID-19 and infected individuals
- Obtain signed attestations

Skills & Education

- In-depth **video training** on proper **hand washing** techniques
- Signed attestation form confirming **comprehension** and **completion**

Review & Report

- CastleBranch can review and report on all required documentation—**so you don't have to**
- Mitigate risk by identifying employees who may be exposed to COVID-19 and prompt them to visit a clinic, if necessary*
- Provide a **summary report** on all collected documents, including temperature readouts, attestations, and video training completion

Feature currently in development and may not be available at initial launch.

CastleBranch

To learn more about how CastleBranch can help, contact your Account Executive directly, or call or email us at 888.723.4263 ext. 1066, covid19@castlebranch.com.