



Support Staff Award

The WHCA/WiCAL Shining Star Support Staff Employee Award applauds the efforts a deserving employee of a member facility. This award seeks to recognize the efforts of an individual who while not a direct caregiver, contributes to the lives of the residents and their fellow employees. Eligible individuals include staff members from such areas as activities, social services, housekeeping, business office, admission and reception.

Selection Criteria:

The Selection Committee will present the WHCA/WiCAL Shining Star Support Staff Award based on the following criteria:

- The nominee's impact on the lives of residents, families, and staff in the facility.
- The nominee's ability to create a welcoming, warm and positive environment in the facility.
- The nominee's consistent contributions of time and energy above-and-beyond the regular effort that improves the workplace and quality of life for residents and staff.
- The nominee's ability to contribute to the community, as well as the facility.
- The nominee's contributions towards fostering a positive image of their facility and long term care community through their dedication and deeds.

Name of Nominee _____ Years of Service _____

Name of Nominee's Facility _____

City _____ Zip _____ Phone _____ FAX _____

To nominate a worthy applicant, please electronically submit a typed description of why you feel the nominee is deserving of the WHCA/WiCAL Support Staff Award to skitch@whcawical.org. **PLEASE WRITE THE NOMINATION DESCRIPTION WITH THE SELECTION CRITERIA ABOVE IN MIND.**

Submitted by / Contact Person _____

Email: _____

Phone: _____

PLEASE NOTE: Each nomination *must* include the completed, relevant nomination form. **Documents of testimonials and nomination letters should be submitted in Microsoft Word or within the text of an email.** Photos of all nominees are required, and press clippings, letters, or other testimonials are *strongly encouraged*, and may mean the difference between two finalists. All submissions will become the property of WHCA/WiCAL and will not be returned.

NOMINATION DEADLINE: September 11, 2015